

THE GRAPEVINE

Application for Employment

Position applied for: _____ Today's Date: _____

Your Name: _____ Date you can start: _____
LAST FIRST MI

Social Security No. _____ Phone No. _____

Present Address _____
STREET CITY STATE ZIP

Permanent Address _____
STREET CITY STATE ZIP

Are you eligible for employment in the USA? Yes ___ No ___ Salary Requirements: _____ per _____

Do you have a current TABC card? Yes ___ No ___ Do you have a current Texas Food Handlers card? Yes ___ No ___

Are you of legal age consume alcohol? Yes ___ No ___

Have you ever been employed by the Molak Corp? Yes ___ No ___ If yes, where? _____

| | | | |
|-------------------------------|---------------------|----------------------|--------------------|
| In case of emergency, notify: | | | |
| Name: _____ | Phone No. _____ | | |
| Address _____ | _____ | _____ | _____ |
| <small>STREET</small> | <small>CITY</small> | <small>STATE</small> | <small>ZIP</small> |

How were you referred to The Grapevine (if newspaper, which one)? _____

Please name friends that work for the Molak Corporation: _____

AVAILABILITY TO WORK (Please check when available)

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|----------|--------|---------|-----------|----------|--------|----------|--------|
| AM Shift | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| PM Shift | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Can you work Holidays? Yes _____ No _____
 Can you work nights & weekends? Yes _____ No _____

EDUCATION

| | Circle years completed | | | | Year Graduated |
|----------------|------------------------|----|----|----|----------------|
| | 9 | 10 | 11 | 12 | |
| High School | | | | | |
| College | 1 | 2 | 3 | 4 | |
| College | 1 | 2 | 3 | 4 | |
| Other Training | | | | | |

ACTIVITIES

List high school and college activities in which you are involved, leadership positions held, or honors received.

To what community, social, & professional organizations do you belong? Also list offices held.

PERSONAL & PROFESSIONAL GOALS

The following questions are designed to provide insight into your goals & ambitions.

What are your personal / professional goals for the next 12 months?

Why do you want to work in a retail store / The Grapevine?

What reservations do you have about working in a retail store / The Grapevine?

EMPLOYMENT HISTORY

Starting with your present or last employer: Please list all firms that you have worked for in the last 5 years. Include periods of unemployment, suspension from work, self-employment, & any jobs held while in school. Use additional sheets if more space is necessary.

Name of firm: _____ Start Date: _____ End Date: _____
Address: _____ Phone No (including area code) _____
Position Held: _____ Beginning Salary _____ Ending Salary _____
Duties Included: _____
Immediate Supervisor's Name: _____ Position: _____
Reason for leaving: _____

Name of firm: _____ Start Date: _____ End Date: _____
Address: _____ Phone No (including area code) _____
Position Held: _____ Beginning Salary _____ Ending Salary _____
Duties Included: _____
Immediate Supervisor's Name: _____ Position: _____
Reason for leaving: _____

Name of firm: _____ Start Date: _____ End Date: _____
 Address: _____ Phone No (including area code) _____
 Position Held: _____ Beginning Salary _____ Ending Salary _____
 Duties Included: _____
 Immediate Supervisor's Name: _____ Position: _____
 Reason for leaving: _____

REFERENCES

List persons who have known you well for at least 3 years. No relatives or former employers please.

| Name & Occupation | Years Known | (Area Code) Phone No. | Address |
|-------------------|-------------|-----------------------|---------|
| | | | |
| | | | |
| | | | |

Within the last ten years, have you been convicted of, pled guilty to, or received deferred adjudication for, any crime other than a minor traffic violation?

Yes _____ or No _____

If yes, describe:

*You will not be denied employment solely because of a convictions record, unless the offense is related to the job for which you have applied.

➤ I understand and agree that I may be required to take one or more: physical examinations; lie detector test(s) as a condition of hiring or continued employment. I agree to consent to take such test(s) at such time as designated by The Grapevine and to release The Grapevine, its directors, officers, agents, or employees from any claim arising in connection with the use of such test(s).

Initial: _____

➤ I have been advised that lie detector tests, as a condition of hiring or continued employment, are prohibited by law.

Initial: _____

➤ I understand that one of the conditions for working at The Grapevine is that I must be able to work weekends and holidays. I also understand that should my availability to work weekends and holidays change, I may be terminated due to lack of work.

Initial: _____

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to The Grapevine rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or The Grapevine's option. I also understand and agree that the terms and conditions of my employment may be changes, with or without cause and with or without notice at any time by The Grapevine.

Signature: _____ Date: _____